

Remarks for Questionnaire Completion:

- A separate questionnaire is completed for each establishment included in the sample regardless of whether it keeps records or not.
- A separate questionnaire is completed for each economic activity within the establishment, provided its inputs, workers, wages, new fixed assets are separable, i.e. constitutes a branch.
- A single questionnaire is completed for the establishment if the branches keep no records.

Enterprise (Project): Economic entity capable of possessing assets and liabilities, Practicing economic activities and conducting transaction with other parties and can provide complete accounts of profits and losses, preparing balance sheet at the end of the year regarding the main and secondary activities practiced.

workers: Paid workers whether they are permanent, temporary or working for enterprise excluded categories: trainees, those in unpaid vacations and members of the board of directors

Establishment: An enterprise or a branch producing a single group of goods (with the possibility of having secondary production activities), providing that enough data are available for calculating operation surplus.

Wages and Salaries in Cash: All wages given to employees during the survey's reference year in addition to allowances, rewards, overtime, the thirteenth and fourteenth month salaries before applying any deductions, e.g. insurance, tax...etc.

Ownership: It is determined when the majority of capital (51% and more) is:

1. Private national
2. Private foreign
3. NGO,s
4. Government corporation
5. Foreign government corporation.

| | | |
|---|---|---|
| ID0. Interview Result: <input type="checkbox"/><input type="checkbox"/><input type="checkbox"/> 1. Completed | | First: General Data: ID1. Number of operating months during the reference year _____ <input type="checkbox"/> <input type="checkbox"/> ID2. Fiscal Year for the Enterprise: From ____ / ____ / 2018 To ____ / ____ / 2018 ID3. Data Sources 1. Financial books and records 2. Estimates 3. Both <input type="checkbox"/> ID4. Currency used in questionnaire completion 1. Jordanian Dinar (JD) 2. US Dollar (\$) 3. Israeli Shekel (NIS) <input type="checkbox"/> ID5. For Non-governmental sector : Does the enterprise operate with feasible prices (Revenues equals or greater than) 1. Yes 2. No <input type="checkbox"/> <u>For enterprise Only (for sole proprietorship or main centers with branches):</u> ID6. Establish Year: <input type="checkbox"/><input type="checkbox"/><input type="checkbox"/><input type="checkbox"/><input type="checkbox"/> ID7. Declared Capital <input type="checkbox"/><input type="checkbox"/><input type="checkbox"/><input type="checkbox"/><input type="checkbox"/><input type="checkbox"/><input type="checkbox"/><input type="checkbox"/><input type="checkbox"/><input type="checkbox"/> ID8. Paid Capital to the end of the 2018 <input type="checkbox"/><input type="checkbox"/><input type="checkbox"/><input type="checkbox"/><input type="checkbox"/><input type="checkbox"/><input type="checkbox"/><input type="checkbox"/><input type="checkbox"/><input type="checkbox"/> ID9. The enterprise prepares profits/losses account and balance sheet? 1.Yes 2.No <input type="checkbox"/> ID10. Does the enterprise have investments abroad? 1.Yes 2.No <input type="checkbox"/> ID11. Does the enterprise have investments from abroad? 1.Yes 2.No <input type="checkbox"/> |
| Not (Specify) | 2.1. Completely closed before 2018 2.2. Completely closed after or through 2018 3. Temporarily closed 4. Could not reach the address 6. Different economic activity * 7. Refused ** 8. Repeated 9. Central government 10. Branch Keeps No Records 11. The Balance isn't ready 12. Isn't an enterprise as Recognized 13. Israeli Ownership 14. Different Ownership 15. Other (specify), | |

* **ID12:** If the economic activity changed, specify the new economic activity: _____

** **ID13:** If the result of the interview refused identify the cause of rejection: _____

*** If the result of the interview is incomplete interview is terminated

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No.2: Employment and Compensations of Employees

| Categories of employed persons | Auxiliary code | Average number of males employees | Average number of females employees | Compensations of employees during the reference year | Payments in kind | Contribution of enterprise in social security | Contribution of enterprise in pension fund | Contribution of enterprise in health insurance | Other benefits | Total Compensations |
|--------------------------------|----------------|-----------------------------------|-------------------------------------|--|------------------|---|--|--|----------------|---------------------|
| LS | LS1 | LS2 | LS3 | LS4 | LS5 | LS6 | LS7 | LS8 | LS9 | LS10 |
| Unpaid employees | 1 | | | | | | | | | |
| Paid employees | 2 | | | | | | | | | |
| Total | 88 | | | | | | | | | |

No. 3: Production Inputs of Goods (A)

| Item | Auxiliary code | Value of beginning Inventory | Purchases during the year | Production inputs sold as purchased (purchased price) | Losses and written offs | Value of ending inventory | Consumed Value during the year* |
|-------------------------|----------------|------------------------------|---------------------------|---|-------------------------|---------------------------|---------------------------------|
| RM | RM1 | RM2 | RM3 | RM4 | RM5 | RM6 | RM7 |
| Raw Materials | 10 | | | | | | |
| Other Production Inputs | 11 | | | | | | |
| Electricity | 12 | | | | | | |
| water | 13 | | | | | | |
| Total | 88 | | | | | | |

*Consumed Value during the year =(value of beginning inventory + Purchases – Production inputs sold as purchased –losses and written offs – value of ending Inventory)

No.3: Production Inputs of Goods (B)

| Item | Auxiliary code | Value of beginning Inventory | Purchases during the year | Production inputs sold as purchased (purchased price) | Losses and written offs | Value of ending inventory | Consumed value during the year* | Consumed value to produce electricity | Consumed value for transportation |
|--------------------------|----------------|------------------------------|---------------------------|---|-------------------------|---------------------------|---------------------------------|---------------------------------------|-----------------------------------|
| OL | OL1 | OL2 | OL3 | OL4 | OL5 | OL6 | OL7 | OL8 | OL9 |
| 1. Gasoline | 10 | | | | | | | | |
| 2. Kerosene | 11 | | | | | | | | |
| 3. Diesel | 12 | | | | | | | | |
| 4. Gas | 13 | | | | | | | | |
| 5. Oils and lubrications | 14 | | | | | | | | |
| 6. fire wood | 15 | | | | | | | | |
| 7 .coal | 16 | | | | | | | | |
| 8. Other fuel(...) | 17 | | | | | | | | |
| Total | 88 | | | | | | | | |

*Consumed Value during the year =(value of beginning inventory + Purchases – Production inputs sold as purchased –losses and written offs – value of ending Inventory)

No.4: Other Production Expenditures (Services Offered by Others)

| Type of expenditure | Auxiliary code | Expenditure value | | | | Type of expenditure | Auxiliary code | Expenditure value | | | |
|---|----------------|-------------------|----------|----------|-------|---|----------------|-------------------|----------|----------|-------|
| | | Internal | External | | Total | | | Internal | External | | Total |
| | | | Value | Israel % | | | | | Value | Israel % | |
| PE | PE 1 | PE 2 | PE3 | PE 4 | PE 5 | PE | PE 1 | PE 2 | PE 3 | PE4 | PE 5 |
| Rent of buildings | 10 | | | | | government services purchases (stamps fees and courts fees) | 17 | | | | |
| Rent of machines and equipments | 11 | | | | | Post, telegraph, telephone and fax | 18 | | | | |
| Computer consulting services | 12 | | | | | Transportation of passengers and goods | 19 | | | | |
| Maintenance and repairs of machines and equipments | 13 | | | | | Unions and syndicates fees | 20 | | | | |
| Maintenance and repair of buildings and constructions | 14 | | | | | Non Governmental fines exclude loans | 21 | | | | |
| Advertising | 15 | | | | | Insurance premiums (excluding employees) | 22 | | | | |
| Auditing | 16 | | | | | Vehicles licensing fees | 23 | | | | |
| | | | | | | Cleaning services | 24 | | | | |
| | | | | | | PMA fees | 60 | | | | |
| | | | | | | Others(.....) | 25 | | | | |
| | | | | | | Total | 88 | | | | |

No.5: Fees and Taxes on Production

| Fees and Taxes | Auxiliary code | Value of payments | | |
|---|----------------|-------------------|----------|-------|
| | | Internal | External | Total |
| TF | TF1 | TF2 | TF3 | TF4 |
| Custom duties | 10 | | | |
| Value added tax (net tax) | 11 | | | |
| Enterprise licensing fees | 12 | | | |
| Buying and excise tax (taxes on products) | 13 | | | |
| Other Fees and Taxes on Production | 14 | | | |
| Subsidies on production and products | 15 | | | |
| Total | 88 | | | |

No.6: Cumulative Accounts

| Type Possession | Auxiliary code | Loss | Profit |
|--------------------------|----------------|------|--------|
| BO | BO1 | BO2 | BO3 |
| Sell of production input | 10 | | |
| Sell of fixed assets | 11 | | |
| Total | 88 | | |

No. 7: Various transfers

| Types of Various transfers | Auxiliary Code | From Enterprise | | | To Enterprise | | |
|---|----------------|-----------------|----------|---------|---------------|----------|---------|
| | | Intern- al | External | | Intern- al | External | |
| | | | Value | %Israel | | Value | %Israel |
| ST | ST1 | ST2 | ST3 | ST34 | ST5 | ST6 | ST7 |
| Tax on income and profits of the enterprise | 10 | | | | | | |
| Insurance premiums on accidents (exclude employees) | 11 | | | | | | |
| Governmental fines | 12 | | | | | | |
| Pension Salaries and social security | 13 | | | | | | |
| Grants and donations | kind | 14 | | | | | |
| | cash | 15 | | | | | |
| Prizes on saving accounts | 65 | | | | | | |
| Other transfers(.....) | 16 | | | | | | |
| Total | 88 | | | | | | |

No. 8: Revenues of Services Rendered to Others

| Type of revenue | Auxiliary code | Other Revenues Value | | | |
|------------------------|----------------|----------------------|----------|----------|-------|
| | | Internal | External | | Total |
| | | | Value | Israel % | |
| | SI1 | SI2 | SI3 | SI4 | SI5 |
| Rental of safety boxes | 10 | | | | |
| Rentals of Building | 11 | | | | |
| Other (.....) | 12 | | | | |
| Total | 88 | | | | |

No.9: Returns on property income (received and paid)

| Types Item | Auxiliary Code | Paid returns on property income | | | | Types Item | Auxilia ry Code | Received returns on property income | | | |
|---|----------------|---------------------------------|----------|----------|-------|---|-----------------|-------------------------------------|----------|----------|-------|
| | | Internal | External | | Total | | | Internal | External | | Total |
| | | | Value | Israel % | | | | | Value | Israel % | |
| QP | QP1 | QP2 | QP3 | QP4 | QP5 | QI | QI1 | QI2 | QI3 | QI4 | QI5 |
| Rent of land | 10 | | | | | Rent of land | 10 | | | | |
| Interests on loans and bonds (include fines on loans) | 11 | | | | | Interests on loans and bonds (include fines on loans) | 11 | | | | |
| Dividends | 12 | | | | | Dividends | 12 | | | | |
| Withdrawals of proprietors | 13 | | | | | Withdrawals of proprietors | 13 | | | | |
| Investment income paid to pension funds | 14 | | | | | Investment income received from pension funds | 14 | | | | |
| Distributed Rations | 15 | | | | | Distributed Rations | 15 | | | | |
| Total | 88 | | | | | | 88 | | | | |

No.10: Output from the main activity

| Currency | Auxiliary Code | Receivable interests (Include fines for delay) | | | Total Revenue Investment of Islamic Bank & Institutions* | | |
|----------|----------------|--|----------|-------|--|----------|-------|
| | | Internal | External | Total | Internal | External | Total |
| BA | BA1 | BA2 | BA3 | BA4 | BA5 | BA6 | BA7 |
| US\$ | 10 | | | | | | |
| JD | 20 | | | | | | |
| Nis | 30 | | | | | | |

*Investment revenues which includes: (Trust, Partnership and Cost-plus Financing)

(Cont.): Output from the main activity

| Type of enterprise | ISIC | FISIM** | Received Commissions (Credit)* | Profits from Money Exchange | Land Rent | Output** |
|--------------------------------|-------------|---------|--------------------------------|-----------------------------|-----------|----------|
| BA | BA1 | BA16 | BA17 | BA18 | BA19 | BA20 |
| Financial leasing Institutions | 6491 | | | | | |
| Total | 8888 | | | | | |

*Includes revenues from credit commission as(loan commission & credit facilities except interest, revenues from Post, telegraph, telephone, and fax...)

** filled by Palestinian Central Bureau of Statistics

No.11 Portfolio Investment

| Type of Portfolio Investment | Auxiliary Code | Value of investment | | |
|------------------------------------|----------------|---------------------|----------|-------|
| | | Internal | External | Total |
| INV | INV1 | INV2 | INV3 | INV4 |
| A. Financial assets | | | | |
| 1. Certificates of deposits | 1000 | | | |
| 2. Government bonds | 1001 | | | |
| 3. Treasury bills | 1002 | | | |
| 4. Other Financial bonds | 1003 | | | |
| 5. shares | 1004 | | | |
| B. Real assets | | | | |
| 1. Buildings | 1005 | | | |
| 2. Lands | 1006 | | | |
| 3. Expensive Mineral | 1007 | | | |
| C. Other investments(.....) | | | | |
| | 1008 | | | |
| | 1009 | | | |
| | 1010 | | | |
| TOTAL | 8888 | | | |

No. 12 : Fixed Assets

| Types of fixed assets | | Auxiliary code | The average number of years of | Market value at the beginning of the reference period | Purchased assets during the reference year | Capital improvements and additions during the reference year | Assets produced at the enterprise during the reference year | Assets sold during the reference year | Written-off and losses | Depreciation during the year | Market value at the end of the reference period |
|-------------------------------|---------------------------|----------------|--------------------------------|---|--|--|---|---------------------------------------|------------------------|------------------------------|---|
| FA | | FA1 | FA2 | FA3 | FA4 | FA5 | FA6 | FA7 | FA8 | FA9 | FA10 |
| Land | | 10 | | | | | | | | | |
| Buildings and Construction | Residential buildings | 11 | | | | | | | | | |
| | Non Residential buildings | 12 | | | | | | | | | |
| Machines, equipment & devices | Transportation equipment | 13 | | | | | | | | | |
| | Devices | 14 | | | | | | | | | |
| | Other tools and Machines | 15 | | | | | | | | | |
| Furniture | | 16 | | | | | | | | | |
| Passengers vehicles | | 17 | | | | | | | | | |
| Goods vehicles | | 18 | | | | | | | | | |
| Computer programs | | 19 | | | | | | | | | |
| Databases | | 20 | | | | | | | | | |
| Studies and Research | | 21 | | | | | | | | | |
| Total | | 88 | | | | | | | | | |

Name and addresses of branches (for multi branch enterprise)

| No. | Name of Branch | Branches sequence no. | Address | Data included in the main center questionnaire 1.Yes 2.No |
|-----|----------------|---|---------|---|
| 1 | | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | | |
| 2 | | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | | |
| 3 | | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | | |
| 4 | | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | | |
| 5 | | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | | |
| 6 | | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | | |
| 7 | | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | | |
| 8 | | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | | |
| 9 | | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | | |
| 10 | | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | | |
| 11 | | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | | |
| 12 | | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | | |
| 13 | | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | | |
| 14 | | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | | |
| 15 | | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | | |
| 16 | | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | | |
| 17 | | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | | |
| 18 | | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | | |
| 19 | | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | | |
| 20 | | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | | |

Time of the interview

| | | | | | | | | |
|-------|----------------------------|---|-----------------|-------|----------------------|---|-----------------|--------------|
| ID14: | beginning of the interview | <input type="text"/> <input type="text"/> : <input type="text"/> <input type="text"/> | System 24 hours | ID15: | End of the interview | <input type="text"/> <input type="text"/> : <input type="text"/> <input type="text"/> | System 24 hours | First visit |
| ID16: | beginning of the interview | <input type="text"/> <input type="text"/> : <input type="text"/> <input type="text"/> | System 24 hours | ID17: | End of the interview | <input type="text"/> <input type="text"/> : <input type="text"/> <input type="text"/> | System 24 hours | Second visit |
| ID18: | beginning of the interview | <input type="text"/> <input type="text"/> : <input type="text"/> <input type="text"/> | System 24 hours | ID19: | End of the interview | <input type="text"/> <input type="text"/> : <input type="text"/> <input type="text"/> | System 24 hours | Third visit |
| ID20: | beginning of the interview | <input type="text"/> <input type="text"/> : <input type="text"/> <input type="text"/> | System 24 hours | ID21: | End of the interview | <input type="text"/> <input type="text"/> : <input type="text"/> <input type="text"/> | System 24 hours | Fourth visit |

Respondent

| | |
|------------------|----------------------|
| Name: | Official Seal |
| Jobs: | |
| Date: | |
| Signature | |

For PCBS use

| Name | Code | Signature | Date | Interviewer Notes |
|--------------------------|---|-----------|--------------------|-------------------|
| * Interviewer | <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> | _____ | ____ / ____ / 2019 | |
| * Supervisor | <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> | _____ | ____ / ____ / 2019 | |
| * Coordinator | <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> | _____ | ____ / ____ / 2019 | |
| * Editor | <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> | _____ | ____ / ____ / 2019 | |
| * Coder | <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> | _____ | ____ / ____ / 2019 | |
| * Data entry operator | <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> | _____ | ____ / ____ / 2019 | |
| * Post data entry editor | <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> | _____ | ____ / ____ / 2019 | |