





**No.2 A: Employment and Employees Compensation:**

Employed persons' categories	Auxiliary code	Average number of employed persons		Average number of weekly work hours per employee	Compensations of employees during the reference year	
		Male	Female		Male	Female
EK	LS	LM	LF	LH	CM	CF
Unpaid employees	1					
Paid employees	2					
<b>Total</b>						
Payments in kind						
Other benefits						
<b>Total Compensation</b>						

**No.2 B: Employment during 12/2010:**

Employed persons' categories	Auxiliary code	No. of employed persons during 12/2010		Contracts		Yearly Paid Vacations		Work injury insurance		Retirement System	
		Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
EM	EM1	EM2	EM3	EM4	EM5	EM6	EM7	EM8	EM9	EM10	EM11
Unpaid employees	1										
Paid employees:											
1. permanent	3										
2. temporary	4										
<b>Total</b>											

**No.2.C: insurance health**

NA1. Does the institution avail health insurance for its labor?	1. Yes	2. No (If 2 skip to NA4)	<input type="checkbox"/>
NA2. Does the institution provide health insurance through insurance company?	1. Yes	2. No	<input type="checkbox"/>
NA3. Total value of claims which paid for insurance companies.			<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
NA4. Is there clinic in the institution?	1. Yes	2. No	<input type="checkbox"/>
NA5. Total expenditure of the clinic			<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

### Average number of temporary operatives:

Month	1	2	3	4	5	6	7	8	9	10	11	12	Total
Actual work days (employee * day)													
Compensations													

Average number of temporary employees =  $\frac{\text{Total actual work days}}{300}$  =

**Notes:**

- Temporary employees:** Those employees working for days or separate periods less than one year and often have daily salaries, and they are a part of operatives in the previous mentioned table.
- Compensations:** It's a part of operatives salaries in the previous mentioned table

### No.3A: Goods Production Inputs

Item	Auxiliary code	Value of beginning Inventory	Purchases during the year			Production inputs sold as purchased (purchased price)	Lost and writtenoff	Value of ending inventory	Value of consumed during the year
			Internally purchases	Externally purchases	Total				
RM	RM1	RM2	RM3	RM4	RM5	RM6	RM7	RM8	RM9
Raw Materials	10								
other raw materials	11								
Electricity	12								
water	13								
<b>Total</b>	<b>88</b>								

Value of Production Inputs =(value of beginning inventory + total of purchases –production in puts sold as purchased –lost and written off –value of ending Inventory)

**No.3B: Goods Production Inputs**

Item	Auxiliary code	Value of beginning Inventory	Purchases during the year	Production inputs sold as purchased (purchased price)	Lost and writtenoff	Value of ending inventory	Value of consumed during the year	Value of consumed to produced electricity
OL	OL1	OL2	OL3	OL4	OL5	OL6	OL7	OL18
1. Gasoline	10							
2. Kerosene	11							
3. Diesel	12							
4. Gas	13							
5. Oils and lubrications	14							
6. Other fuel (coal, fire wood...)	15							
<b>Total</b>	<b>88</b>							

Value of Production Inputs =(value of beginning inventory + total of purchases –production in puts sold as purchased –lost and written off –value of ending Inventory)

**No.4A: Other Production Expenditures (Services Offered by Others)**

Type of expenditure	Auxiliary code	Expenditure value			Type of expenditure	Auxiliary code	Expenditure value		
		Internal	External	Total			Internal	External	Total
PE	PE 1	PE 2	PE 3	PE 4	PE	PE 1	PE 2	PE 3	PE 4
Subcontractors deserved	23				Auditing	16			
Rent of buildings	10				Computer consulting services	17			
Rent of machines and equipment	11				Transportation of passengers and goods	18			
Post, telegraph, telephone, and fax	12				Cleaning expenditures	19			
Maintenance and repair of machines and equipment	13				Losses of selling production inputs	20			
Maintenance and repair of buildings and constructions	14				Unions and syndicates fees	21			
Advertising	15				Other	22			
					<b>Total</b>	<b>88</b>			

**No.4B: Dues of the contractors branches during the year survey**

Sequence	The type of receivables	Value of the receivables	Sequence	The type of receivables	Value of the receivables
SC1	Receivables for the institutions and contractors registered with the contract includes the submission of the materials necessary		SC4	Dues for institutions that are not registered or skilled workers and only contract with them to carry out all workmanship	
SC2	Receivables for the institutions and contractors registered with the contract only to carry out all workmanship		SC5	Receivables for industrial enterprises, and includes the submission of the contract with the materials necessary	
SC3	Dues for institutions that are not registered or skilled workers, and includes the contract with the submission of the materials necessary		SC6	Receivables for industrial enterprises and limited contract with them to carry out all workmanship	
Total (1+2+3+4+5+6)					

**No.5: Fees and Taxes on Production**

Fees and Taxes	Auxiliary code	Value of payments		
		Internal	External	Total
TF	TF1	TF2	TF3	TF4
Customs duties	10			
Value added tax (net tax)	11			
Enterprise licensing fees	12			
Vehicles licensing fees	13			
Permit fees	14			
Other Fees and Taxes on Production	15			
<b>Total</b>	<b>88</b>			

**No.6 : Various payments and transfers**

Payments and Remittances	Auxiliary code	Value of Payments		
		Internal	External	Total
PD	PD1	PD2	PD3	PD4
Rent of land	10			
Interests on loans	11			
Withdrawals of proprietors	12			
Governmental and non Governmental fines	13			
Accident insurance premiums(exclude employees)	14			
Loss on sale of fixed assets	15			
Other	16			
<b>Total</b>	<b>88</b>			

## 7. Output from the main activity

Output from construction activity	Auxiliary code	Value		
		Local	External	Total
MP1	MP2	MP3	MP4	MP5
Value of completed projects as main contractor	10			
Value of completed projects as sub-contractor (underlet)	11			
Value of completed projects to contractor enterprise own account	12			
<b>Total</b>	<b>88</b>			

## No.8 : Commodity Products

Type of product	Auxiliary code	ISIC code	Value of Beginning inventory	Sales Value			Value of Ending inventory	Products produced during the year
				Local	External	Total		
PM	PM1	PM2	PM3	PM4	PM5	PM6	PM7	PM8
<b>Finished products</b>								
1.	10							
2.	10							
3.	10							
4.	10							
5. Other:	10							
<b>Work in Progress</b>	11							
<b>Fixed assets produced for own Accounts</b>	12							
<b>Wastes</b>	13							
<b>Total</b>	<b>88</b>	<b>88888</b>						

**No. 9: Goods Purchased for Resale (Trade Activity)**

Goods	ISIC Code	Value of beginning inventory	Purchases during the year			Lost & written off	Sales value			Value of ending inventory	Trade margin
			local	External	Total		Local	External	Total		
GS	GS1	GS2	GS3	GS4	GS5	GS6	GS7	GS8	GS9	GS10	GS11
1.											
2.											
3.											
4.											
5. Other.....											
<b>Total</b>	<b>88888</b>										

**No.10: Revenues of Services Rendered to Others**

Type of revenue	Auxiliary code	Other Revenues Value		
		Internal	External	Total
	SI1	SI2	SI3	SI4
Main Revenue of the Service Activity	10			
Revenue of Transport and Storage	11			
Revenue of Communication and Information	12			
Industrial services on materials from others	13			
Maintenance and repairs services	14			
Rent of Building	15			
Other	16			
<b>Total</b>	<b>88</b>			

**No.11: Various transfers and revenues**

Types of revenue	Auxiliary Code	Other Revenue value		
		Internal	External	Total
DI	DI1	DI2	DI3	DI4
Rent of land	10			
Shares profits	11			
Grants and donations	12			
Profits of selling fixed assets	13			
Other	14			
<b>Total</b>	<b>88</b>			

**No. 12 : Fixed Assets**

Types of fixed assets	Auxiliary code	Book value at the beginning of the year	Value of purchased assets during the year			Fixed assets produced at the Enterprise	Capital additions and improvements	Written-off and losses	Assets sold during the year	Depreciation during the year	Book value at the end of year
			Imported	Local							
				New	Second-hand						
FA	FA1	FA2	FA3	FA4	FA5	FA6	FA7	FA8	FA9	FA10	FA11
Land	10										
Residential buildings	11										
Non residential buildings	12										
Machines, equipment & devices	13										
Goods vehicles	14										
Passengers vehicles	15										
Furniture and furnishings	16										
Computer programs	17										
Other	21										
<b>Total</b>	<b>88</b>										

**No .13: Section for goods transport vehicles (If the enterprise have transport vehicles)**

**No.13A: number of kilometers that goods vehicles passed during the year by vehicles type**

		<b>Auxiliary code</b>	<b>Truck</b>	<b>Road tractors</b>	<b>Trailer</b>	<b>Semi- Trailer</b>	<b>others</b>	<b>total</b>
km		KM1	KM2	KM3	KM4	KM5	KM6	KM7
<b>Inside Palestinian territory</b>		10						
<b>Out Palestinian territory</b>	Israel	11						
	Other country	12						
<b>total</b>		<b>88</b>						

**No13B: number of goods tones transported according to goods type**

<b>Good type</b>	<b>Auxiliary code</b>	<b>Inside Palestinian territory</b>	<b>Israel</b>	<b>Other country</b>	<b>total</b>
To	To1	TO2	TO3	TO4	TO5
<b>Solid goods</b>	10				
<b>Liquid goods</b>	11				
<b>Others</b>	12				
<b>Total</b>	<b>88</b>				

**ID14:Name and addresses of branches (for multi branch enterprise):**

No.	Name of Branch	Enterprise seq. no.	Address	Data included in the main center questionnaire		Average Number of Employees
				1. Yes	2. No	
BR0	BR1	BR2	BR3	BR4		BR5
1.		<input type="checkbox"/>				
2.		<input type="checkbox"/>				
3.		<input type="checkbox"/>				
4.		<input type="checkbox"/>				
5.		<input type="checkbox"/>				

**Respondent**

<b>Name:</b>	<b>Official Seal</b>
<b>Jobs:</b>	
<b>Date:</b>	
<b>Signature</b>	

**For PCBS use**

Name	Code	Signature	Date	Interviewer Notes
* Interviewer	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	_____	___ / ___ / 2011	
* Supervisor	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	_____	___ / ___ / 2011	
* Coordinator	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	_____	___ / ___ / 2011	
* Editor	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	_____	___ / ___ / 2011	
* Coder	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	_____	___ / ___ / 2011	
* Data entry operator	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	_____	___ / ___ / 2011	
* Post data entry editor	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	_____	___ / ___ / 2011	