

COVID-19 – BUSINESS PULSE SURVEY (COV-BPS)

Palestinian Central Bureau of Statistics

2020

The Questionnaire was prepared and designed by the Palestinian Central Bureau of Statistics (PCBS). The contents of this Questionnaire as well as any views expressed in this publication are those of the author (PCBS) being the sole national producer of the official statistics in Palestine.

QUESTIONNAIRE

Firm ID	E0	Unique identifier
Governorate name	E1	Date and time
Locality name	E2	
Commercial name of institution	E3	
Name of Owner	E4	
Sex of owner	E5	1- male 2- female 3- other
Tax authorized number	E6	
Interview result	E7	1- Completed 2- Permanently closed (due to Covid 19) 3- Permanently closed (other reasons) 4- Temporary closed (due to Covid 19) 5- Temporary closed (other reasons, own choice) 6- Different economic activity 7- Refused 8- other

COV0. General Characteristics/Screeners

Question	Variable	Answer
1- What type of product or service represents this establishment's largest	E8	Text (Product with largest share of

share of annual production?2		annual production)
2- How many full-time and part-time paid workers did this establishment have on Jan 15 th 2020? ¹	E9_1	_____ Number of male full-time workers
	E9_2	_____ Number of female full-time workers
	E9_3	_____ Number of male part-time workers
	E9_4	_____ Number of female part-time workers
	E9_5	_____ Number of male workers on hourly basis
	E9_6	_____ Number of female workers on hourly basis

COV2. Operation Status: Impact of COVID-19

Question	Variable	Answer
Number of closure days in the last 88 days (5/3-31/5/2020)	Cov1	
Comparing this establishment production for the last 88 days (5/3-31/5/2020) with the normal situation, did the production?7	Cov2	1= Remained the same 2= Decreased 3= Increased -9=Don't know
Percentage change of establishment production for the last 88 days (5/3-31/5/2020) compared with the normal situation	Cov3	(%) change

Question: In the last 88 days (5/3-31/5/2020) with the normal situation days, how many workers were/have: ² by sex	Variable	Answer
INSTRUCTION: use absolute values (number of workers), more than one condition may apply to the		

same worker (e.g., salary AND hours reduced)		
Hired	Cov4-a	____ Number of males ____ Number of females
Fired	Cov4b	____ Number of males ____ Number of females
Had their salaries, wages or benefits reduced	Cov4c	____ Number of males ____ Number of females
Had their hours reduced	Cov4d	____ Number of males ____ Number of females
Granted leave of absence without salary	Cov4e	____ Number of males ____ Number of females
Granted leave of absence with salary	Cov4f	____ Number of males ____ Number of females

If the establishment production / number of employees had been affected during the last 88 days (5/3-31/5/2020), what were the reasons for this impact? (if the changes in the number of employees above = 0 for all options and the changes in production Cov3=1, <u>only answer question Cov5b (availability of cash flow)</u>)		
	Variable	Answer
Question: with the normal situation days (before this interview), what happened to this establishment with respect to:	Cov5	
1- An increase or a decrease in the demand of products and services, compared to the same period last year?	Cov5a	1 = Increased 2 = Decreased 3 = Remained the same
2- Cash flow availability?	Cov5b	1 = Increased 2 = Decreased 3 = Remained the same
3- Supply of financial services normally available?	Cov5c	1 = Increased 2 = Decreased 3 = Remained the same
4- Supply of inputs, raw materials or finished goods and materials purchased to resell?	Cov5d	1 = Increased 2 = Decreased 3 = Remained the same
5- Returned checks	Cov5e	1 = Increased 2 = Decreased 3 = Remained the same
6- Difficulty for workers to reach the workplace	Cov5f	1 = Yes 2 = No

7- Closure based on government procedures	Cov5g	1 =Yes 2 = No
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COV3. Dealing with financial flow (Answer only if Cov5b=2)

Question	Variable	Answer
14- Since the outbreak of COVID-19, what has been the main source this establishment has used to deal with cash flow shortages?	Cov5b-1	<p>1 = Loans from commercial banks</p> <p>2 = Loans from non-banking financial institutions (microfinance institutions, credit cooperatives, credit unions, or finance companies)</p> <p>3 = Equity finance (increase contributions or capital from existing owners/shareholders or issuing new shares)</p> <p>4 = Delaying payments to suppliers or workers</p> <p>5 = Government grants</p> <p>6 = from Others(loans from freinds, family, relative...etc)</p> <p>7 = Others [Please specify – cov99a1]</p> <p>9 = Don't know (spontaneous)</p>

COV4M. Expectations and Uncertainty

<p>Looking ahead to the next 3 months, what is the expected change in the production that you anticipate for this establishment compared to the same period last year?</p> <p>ALTERNATIVE FORMULATION IF FIRM HAS BEEN Existing FOR LESS THAN 12 MONTHS</p> <p><i>Looking ahead to the next 3 months what is the expected change in the production that you anticipate for this establishment compared to the last 3 months?(if the economic activity was new or was changed)</i></p>	Cov6	% change
<p>Looking ahead to the <u>next 3 months</u>, what is the expected change in the number of employees that you anticipate for this establishment compared to the same period last year?</p> <p><i>Looking ahead to the next 3 months what is the expected change in the production that you anticipate for this establishment compared to the last 3 months?(if the economic activity was new or was changed)</i></p>	Cov7	% change

COV5. Policies

Question	Variable	Answer
<p>What would be the most needed policies to support this business over the COVID-19 crisis?</p> <p>CONDITION: Choose up to three options</p>	Cov8	<p>1 = Rental deferral 2 = Tax deferral 3 = Utility subsidies (services: electricity, water, wastewater, internet,..etc) 4 =Gaining new loans 5 = Salary subsidies 6 = Government purchase of goods and services 7 = Exemptions or tax deductions 8 = Cash transfers 9 = Postponing credit payments, suspending interest payments or renewing debt. 10 = Interest-bearing loans 11=Others [Please specify - cov4a1]</p>

COV6 - OPTIONAL Adjustment Mechanisms

Question	Variable	Answer
Has this establishment started using or increased the use of internet, online social media, specialized apps or digital platforms in response to COVID-19 outbreak?	Cov9	1= Newly/recently started 2= Yes, increased 3= No
For which of the following business functions has this establishment started using or increased the use of internet, online social media, specialized apps or digital platforms in response to COVID-19 outbreak? INSTRUCTION: Choose all options that apply	Cov10	1 = Business Administration 2 = Production planning 3 = Supply Chain Management 4 = Marketing 5 = Sale 6= Payment methods 7= Service delivery
In the last 88 days (5/3-31/5/2020), what is the Share of workers who are currently working remotely from home?	Cov11	Share (%) -9 = Don't know

Baseline of Economic Indicators

A0	Number of Employed Persons in 2019	A0_1: Unpaid employees	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
		A0_2: paid Employees	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
A1	Total value of Output from main economic activity in 2019	<input type="text"/>	
A2	Total value of Output from secondary economic activity in 2019	<input type="text"/>	
A3	Total value of Goods Production Inputs in 2019	<input type="text"/>	
A4	Total value of Other Production Expenditures in 2019	<input type="text"/>	
A5	Total value of Compensation of Employees in 2019	<input type="text"/>	
A6	The ratio of export from total output in 2019	<input type="text"/> <input type="text"/> <input type="text"/> %	
A7	Change in total production in 2019 for enterprise compare with 2018 (increase)	1. Increase	<input type="text"/> <input type="text"/> <input type="text"/> %
		2. Decrease	
		3. Not change	

Control questions

Question	Variable	Answer
What option best reflect your main occupation in this establishment?	Covf1	1= Owner, CEO or CFO 2= Manager 3 = Accountant or lawyer 4 = Other (Please specify)
Gender of the respondent	Covf2	Gender
Name of respondent	Covf3	
Contact information (phone)	Covf4	Phone
Contact information (email)	Covf5	Email
Alternative contact information (phone)	Covf6	Phone
Main city of operations	Covf7	City

For interviewers/supervisors

Country	CovH1	Country
Language of the interview	CovH2	Language
Number of calls attempted (for phone interview)	CovH3	# of calls attempted
Date and time of the interview (end)	CovH4	Date and time

Additional consent information to add in invitation:

- Participation is voluntary and does not affect access to any benefits. You can stop the participation at any time. If you have any questions or concerns regarding this survey, please contact [name of the responsible for the implementation, at (diwan@pcbs.gov.ps)]

Additional consent information to add at the end of the survey:

- If survey is going to be a panel, please request the consent for future contact.