Palestinian Central Bureau of Statistics

**Palestinian Authority
The Status of Cultural Institutions
Survey, 2010
Public library's**

وَزَارَةُ الثَّقَافَةِ

Introductory data:

ID00	Questionnaire's serial number in the sample	☐☐☐☐	ID01	Name of institution: ……………..
ID02	Governorate: ………………… Code: .... ☐☐		ID03	Locality: …………… ☐☐☐☐☐
ID04	Division: …………………		ID05	Street : ……………….

Interview record:

IR01	Visits' schedule	Day	Month	Year	Visit number
		☐☐	☐☐	☐☐☐☐	1st visit
		☐☐	☐☐	☐☐☐☐	2nd visit
		☐☐	☐☐	☐☐☐☐	3rd visit
IR02	Total number of visits	☐			
IR03	Final result of the interview	1	Completed		
		2	Permanently closed		
		3	Temporarily closed		
		4	Repeated		
		5	Not cultural institution		
		6	Refused to cooperate		
		7	No Information		
		8	Other / specify ………………………………..		

IR04	Interviewer's name:	IR05	Interviewer's number:	☐☐☐☐
IR06	Supervisor's name:	IR07	Supervisor's number:	☐☐☐☐
IR08	Editor's name:	IR09	Editor's number:	☐☐☐☐
IR10	Coder's name:	IR11	Coder's number:	☐☐☐☐
IR12	Data entry personal name:	IR13	Data entry personal number:	☐☐☐☐

Q1	**Establishing year**							☐☐☐☐
Q2	**Mobile:** ☐☐☐☐–☐☐☐☐☐			**Q3**	**Tel:** ☐☐–☐☐☐☐☐☐☐		
Q4	**Fax:** ☐☐–☐☐☐☐☐☐☐						
Q5	**Is the library have an e-mail?** 1. Yes 2. No *(skip to Q7)*						☐
Q6	**E-mail:………………………………………….**						
Q7	**Is the library have a Web-site?** 1. Yes 2. No *(skip to Q9)*						☐
Q8	**Web-site:……………………………**						
Q9	**Is the library officially licensed?** **1. Yes 2. No**						☐
Q10	**Is the library?** 1. independent **2.** branch of other organization.						☐

	Q11	Q12	Q13	Q14	Q15	Q16	Q17
	Name	**Age**	**SEX** 1. Male 2. Female	**Qualification** 1. Lower than Secondary 2. Secondary 3. Associate diploma 4. Bachelor 5. Master 6. PhD	**Methods to obtain experience in work related to libraries** 1. Study 2. Practice 3.Training 4. Other	**Years of Experience in work related to libraries**	**Position in the institution** 1. Full-time 2. Part-time
1.		☐☐	☐	☐		☐☐	☐
2.		☐☐	☐	☐		☐☐	☐
3.		☐☐	☐	☐		☐☐	☐
4.		☐☐	☐	☐		☐☐	☐
5.		☐☐	☐	☐		☐☐	☐
6.		☐☐	☐	☐		☐☐	☐
7.		☐☐	☐	☐		☐☐	☐
8.		☐☐	☐	☐		☐☐	☐
9.		☐☐	☐	☐		☐☐	☐
10.		☐☐	☐	☐		☐☐	☐

☐ Please check the box with X if an additional questionnaire has been used.

Q18	**Is the library Open?** (1. Yes 2. No)		**Q19: Number of Hour**
	1. In Morning ☐		☐☐
	2. In Evening ☐		☐☐
Q20	**Who owns the building?** 1. Leased 2. Owned by the institution 3. Donated by another party 4. Others (please specify)		☐
Q21	**Has the building ever been renovated?** 1. Yes 2. No		☐
Q22	**Number of Rooms**		☐☐
Q23	**Number of Furnish halls**		☐
Q24	**Area of Building**		☐☐☐☐
Q25	**Number of chairs**		☐☐☐☐
Q26	**Is the library have Archive program?** 1. Yes 2. No		☐
Q27	**Is the library collection classified?** 1. Yes 2. No *(skip to Q29)*		☐

Q28	**What is the classification system used in the library?** 1. Dewey Decimal 2. Congress	☐
Q29	**What is the shelfes ordering system?** 1.closed system 2. opened system	☐
Q30	**Is the library have Computers?** 1. Yes 2. No (*go to Q39*)	☐
Q31	**Is the library computerized?** 1. Yes 2. No (*skip to Q34*)	☐
Q32	**What is the computer application used in the library?**	☐☐

Q33	**What are the functions / operations that are computerized? 1. Yes 2. No**	
	1. Indexing	1. ☐
	2. Classification	2. ☐
	3. Lending	3. ☐
	4. Periodicals	4. ☐
	5. Research	5. ☐
	6. Inventory	6. ☐
	7. Others	7. ☐

Q34	**Is the library have Computers for users?** 1. Yes 2. No (*skip to Q39*)	☐
Q35	**How many computers are available for users?**	☐☐
Q36	**Is the library have Internet for users?** 1. Yes 2. No (*skip to Q39*)	☐
Q37	**How many computers available for users with internet services?**	☐☐
Q38	**Is the internet services available for:** 1. Research purposes only 2. All purpose	☐

Q39_1:Is the library have the following? 1. Yes 2. No *If the answer is No, skip to next item*	Q39_2: Number of units	Q39_3:Number of linear metres of shelving accupied by total stock
1. Books 1. ☐	☐☐☐☐	☐☐☐☐
2. bound periodicals 2. ☐	☐☐☐☐	☐☐☐☐
3. Volumes 3. ☐	☐☐☐☐	☐☐☐☐
4. manuscripts 4. ☐	☐☐☐☐	☐☐☐☐
5. auditory materials 5. ☐	☐☐☐☐	☐☐☐☐
6. visual materials 6. ☐	☐☐☐☐	☐☐☐☐
7. audiovisual materials 7. ☐	☐☐☐☐	☐☐☐☐
8.maps and thumbnails 8. ☐	☐☐☐☐	☐☐☐☐
9. Others\ specify………. 9. ☐	☐☐☐☐	☐☐☐☐

Q40_1:? What are the topics library contains? 1. Yes 2. No	Q40_2:Number of units
If the answer is No, skip to next item	
1. philosophy and psychology 1. ☐	☐☐☐☐
2.religion 2. ☐	☐☐☐☐
3. sochial sciences 3. ☐	☐☐☐☐
4.languages 4. ☐	☐☐☐☐
5. sciences 5. ☐	☐☐☐☐
6. technology 6. ☐	☐☐☐☐
7.arts 7. ☐	☐☐☐☐
8.literature 8. ☐	☐☐☐☐
9. history and geography 9. ☐	☐☐☐☐

Q41	**Daily lending transactions?**	☐☐☐☐
Q42	**Monthly lending transactions?**	☐☐☐☐
Q43	**Does the library have a special section for children?** 1. Yes 2. No	☐

Q44	**Number of Beneficiaries of library?**		
	1. Males 1. ☐☐☐☐	3. which of male children 3. ☐☐☐☐	
	2. Females 2. ☐☐☐☐	4. which of female children 4. ☐☐☐☐	

Q45	**Number of Beneficiaries of library?** 1. Yes 2. No	
	1. children 1. ☐	3.student of university 3. ☐
	2.student of school 2. ☐	4.others\ specify ……… 4. ☐

Q46	**Main purpose for visiting the library is?** 1. Yes 2. No	
	1. Reading 1. ☐	5. To Participate in activities 5. ☐
	2.entertainment 2. ☐	6. Lending 6. ☐
	3. Search for references 3. ☐	7. photocopying 7. ☐
	4. Internet access 4. ☐	8. others\ specify ……… 8. ☐

Q47	**Do people with special needs have access to the library?** 1. Yes 2. No *(go to 51)*	☐

Q48	**Number of people with special ?**		
	1. Males	1. ☐☐	2. Females 2. ☐☐

Q49	**Is take in consideration the need of blind?** 1. Yes 2. No	Q50 :The Number
	If the answer is No, skip to next item	
	1. Books 1. ☐	☐☐
	2. Computers 2. ☐	☐☐

Q51	Does the library conduct any of the following cultural activities? 1. Yes 2. No	Q52:Number of units			
	1. Ceminars 1. ☐	☐	☐	☐	☐
	2. Lectures 2. ☐	☐	☐	☐	☐
	3. courses 3. ☐	☐	☐	☐	☐
	4. Art shows 4. ☐	☐	☐	☐	☐
	5. Exhibitions 5. ☐	☐	☐	☐	☐
	6. Children oriented activities 6. ☐	☐	☐	☐	☐
	7. Preparation of researches 7. ☐	☐	☐	☐	☐
	8. publication of researches 5. ☐	☐	☐	☐	☐
	8. Others (please specify) 6. ☐	☐	☐	☐	☐

Q53	**Does the library have the following ICT?** 1. Yes 2. No	
	1. TV Set 1. ☐	4. L.C.D 4. ☐
	2. Video Player 2. ☐	5. Radio\ Recorder 5. ☐
	3. Projector 3. ☐	6. Photo machine

Q54	**State the three most important training needs for library staff?**	**(for code)**
	1.	☐☐
	2.	☐☐
	3.	☐☐

Q55	**Has the library prepared a study or assessed its work? 1. Yes 2. No**	☐

Q56	**Is any of the following among basic requirements of the buildings? 1. Yes 2. No**	
	1. Building/ refurbishment 1. ☐	3. Furnish halls 3. ☐
	2. Building/ refurbishing playgrounds 2. ☐	4. Others (please specify) 4. ☐

Q57	**What is the basic need of most importance at the buildings?**	Answer……………………………..code **(from the options above in Q56)**	☐

Q58	**Does the local community take part in financial and in kind support of the library?** 1. Yes 2. No *(go to Q60)*	☐

Q59	**Does the local community take part in supporting the library in any of the following? 1. Yes 2. No**	
	1. Voluntary work 1. ☐	4. Financial and in kind donations 4. ☐
	2. Property/ land 2. ☐	5. Publication 5. ☐
	3. Covering Expenditures 3. ☐	6. Others (please specify) 6. ☐

Q60	**What are the resources of the budget?** 1. Yes 2. No	
	1. Membership fees 1. ☐	4. NGOs 4. ☐
	2. Donations and grants from individuals 2. ☐	5. Donors 5. ☐
	3. Government agencies 3. ☐	6. Others (please specify) 6. ☐

Q61	**What is the annual budget to renew/update the collection of the library (NIS)?**	☐☐☐☐☐☐☐

Q62	**Did you face problems?** 1. Yes 2. No *(go to Q64)*	☐

Q63	**State the obstacles that face the development of the library:**	**(for code)**
	1:…………………………………………………………………….	☐ ☐ ☐
	2:…………………………………………………………………….	☐ ☐ ☐
	3:…………………………………………………………………….	☐ ☐ ☐
Q64	**For Interviewer: Please Fill the Following Table Regarding to Building Status: 1. Good 2. SoSo 3. Bad**	
	1. Ceiling	1. ☐
	2. Walls	2. ☐
	3. Doors	3. ☐
	4. Windows	5. ☐
	5. Ground	6. ☐